

Working on behalf of



24th March 2020

To whom it may concern

Carnell Employee - Key Worker Status

On the matter of 'key worker' status the government have advised that:

"If your work is critical to the COVID-19 response, or you work in one of the critical sectors listed below, and you cannot keep your child safe at home then your children will be prioritised for education provision:

Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass."

On this basis, Highways England have confirmed that they have been listed as having 'key worker' status and have advised that this includes suppliers undertaking roles for Highways England.

Carnell Support Services undertakes capital maintenance schemes on behalf of Highways England on the strategic road network (motorways and major A roads) and as such have accepted 'key worker' status for our operational teams.

Please accept this letter as confirmation that this Carnell employee has been identified as a 'key worker' as defined by the government. Given the current circumstances we find ourselves in, I would really welcome your co-operation in supporting our key workers while they perform their duties on the strategic road network.

A copy of the correspondence we have received from Highways England confirming this status is appended to this letter.

Kind regards

Aidan Clarke

Managing Director



From: Corona Information <Corona.Information@highwaysengland.co.uk>

Sent: 20 March 2020 17:23

To: Corona Information <Corona.Information@highwaysengland.co.uk>

Subject: Covid-19 Update from Highways England [20/3/2020]

Everyone,

Following my e-mail of Tuesday 17 March I am writing to update you further on Highways England's approach to the C-19 challenges we are all facing.

Our direction and guiding principles have not changed. From a supply base perspective we remain focused on safely maintaining our critical services at all times and minimising the impact on our staff, our customers and our supply chain. We must ensure that we support the movement of critical workers and freight at all times in support of the countries efforts. We are continuing to operate in a business as usual way and plan on doing this for the foreseeable future.

I would like to highlight the following areas:

- I am grateful for the offers of support from both suppliers and some trade bodies to help supplement Highways England resource should this be required. I would also encourage you to make similar offers to each other to provide more strength in depth. We will continue to collate these details so that we are better prepared for the coming weeks.
- We have been working on commercial and contractual approaches to support the emerging situation. Should you have any thoughts or concerns please let us know, we are looking to take pragmatic generic steps to support all parties rather than many bespoke approaches. Details will be available shortly.
- Highways England has also been listed as having key worker status and we are working through this detail. This will include suppliers undertaking roles for Highways England, (e.g.) operational support, IT / systems support, major project roles etc., that could be classed as key workers. We will soon publish more details and if you feel that some of your employees should have this status please let us know so we can ensure a coordinated approach.

For all of the above please continue to use the Corona.Information@highwaysengland.co.uk e-mail address.

Thank you for your ongoing efforts in planning and preparing for the coming weeks. It is essential that we increase the levels of cooperation and integration so that we can respond. Please also pay particular attention to your Tier 2 and 3 suppliers who are also supporting the Strategic Road Network as they are equally important to providing the required support to the country now and the SRN once C-19 has passed.

Please keep us fully informed of any business challenges that you believe could occur, or are experiencing, so that we can ensure a coordinated Highways England and supply chain response. Please also continue to work with your normal points of contact within Highways England on a daily basis.

Once again thank you for your help and I look forward to working with your organisations as things develop.

Malcolm.

Malcolm Dare

Executive Director, Commercial & Procurement

Highways England | Bridge House | 1 Walnut Tree Close | Guildford | Surrey | GU1 4LZ

Mobile: + 44 (0) 7892 764118